

**Always use Entitlement to:**

- Verify model/serial coverage
- Verify warranty coverage
- Enter a "New Claim"

**Always review Product History before entering a claim to:**

- Avoid duplicate claim
- Verify same repair w/in 30 days
- Verify excessive repairs (3+)
- Avoid same reference number

**SERVICEBENCH MAIN MENU**

**QUICK LINKS**

- New Warranty Claim
- Claim Hotlist
- Claim Inbox
- Claim Review
- Import
- New Product Registration
- Entitlement**

HOME CLAIMS REGISTRATIONS

**Product History**

**ENTITLEMENT SEARCH**

Service Administrator United Technol

**Standard Warranty:** parts are within the standard warranty policy of unit

**Preauthorization:** *Only used by TSAs*

**Service Parts:** out of warranty unit that a replacement part purchased failed within 1 year. **Note install date must be for the original unit and not the install date of the failed part.**

**Bulletin:** service bulletin claim

**Unit Exchange:** serialized equipment replaced within warranty policy

**No Hassle:** unit exchange claims for units with no hassle coverage – needs TSA approval and required paperwork must be attached to the claim

Serial Number G061830894

**Warranty Type \***

\*\*\*\*\* Hit the SAVE key to auto populate the unit regis

**CUSTOMER INFORMATION**

Company Name

First Name

FARRIS

- Standard Warranty
- Preauthorization
- Service Parts
- Bulletin
- Unit Exchange
- No Hassle

**Owner Occupied Residential:** primary residence of homeowner

**Other Residential Application:** not owner occupied single family (rental property)

**Commercial Application:** places of business non residential

**CUSTOMER INFORMATION**

Company Name

Phone 1

**Application Type**

- Other Application (Commercial)
- Other Residential Application
- Owner Occupied Residential

**SERVICE DETAIL INFORMATION**

Fail Date\* 03/15/2014

Optional Contract Number

**Operating Letter Number** 708

**Repair Date \*** 03/28/2014

**Operating Letter:** claims containing DOA labor; Warranty Type is always "**Standard Warranty**"; enter Operating letter number in the appropriate field in the Service Detail Information Section

**Repair Date:** must be within 90 days of the Claim Submitted Date. Note: Rejected Claims must be resubmitted within 60 days of "rejection".

**Submitting Claim:** After all required fields are completed, click the **SAVE** button. Correct any errors referenced at top of the claim, then click the **SUBMIT** button.

## Claim Status

### Approved

Claim has been approved.

### Rejected

Contact warranty department if unclear rejection code.

### Required Review

Claim requires manufacturer approval or rejection. Claim needs maintenance. Manufacturer will require additional information. \*\*Check on compressor claims with failed serial syntax message. They may be coded “required review” but if **option to submit** is still at the bottom of the page the claim has not left your queue. Contact warranty for assistance.

### Saved

Claim has been saved but not yet submitted.

### Closed

Claim had been in saved status for more than 90 days and the system has closed out the claim.

### Corrected

Original claim had been rejected and “save as new” was selected. These claims will never pay — look in product history for the replacement claim.

### Incomplete

Claim was not processed; information on the claim was either incorrect or missing. Please resubmit new claim.

## LG Scroll Compressor Serial Number Composition For Warranty Claiming

**Compressor Serial on Label:** 261S0037XE26-D00001

When recording in the Warranty system, enter the six characters before and after the dash. Enter on claim as: **37XE26-D00001**

**Compressor Serial on Label:** 2N150045XL16-D00001

When recording in the Warranty system, enter the six characters before and after the dash. Enter on claim as: **45XL16-D00001**

**Compressor Serial on Label:** 37XE26-D00001

When recording in the Warranty system, enter as is.  
Enter on claim as: **37XE26-D00001**

**Compressor Serial on Label:** 2N2N1111NN11

When recording in the Warranty system, enter as is.  
Enter on claim as: **2N2N1111NN11**