

## **SUBWAY®** Frozen Proteins **Carrier Truck Loading SOP Guide**



This process must be followed at all times when loading SUBWAY® frozen proteins.

V1.6 updated 05.15.2019

## **Inspect Trailer Condition:**



- Trailer interior must be clean, dry and free of any debris and odors before loading
- Air chutes must be properly attached to ceiling and reefer and be free of holes or tears
- Sidewalls, ceilings and floors must be free of holes or damage
- Drain caps (kazoos) must be in place on trailer floor drains



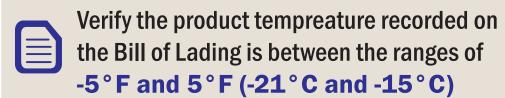


**Trailer must be pre-cooled** prior to arrival at shipper

- Keep trailer doors closed while pre-cooling
- Set reefer unit at -10 °F (-23 °C)
- Set reefer unit to "CONTINUOUS RUN" mode
- Run reefer unit until the trailer return air temperature reaches 15°F (-9°C)

### **Load Trailer:**





# **Verify Loaded Trailer:**



- Close trailer door and TURN ON refrigeration
- Load will not be released until the shipper verifies that the reefer unit return air temprature is 5°F (-15°C) or lower.
- Verify shipper has affixed seal to trailer and it matches Bill of Lading. Padlocks must be utilized during transport.

## **Departure Procedure:**



Driver(s) verify below items and sign copy of Bill of Lading

- Reefer unit temperature
- Unit setting/mode
- Product temperature at time of loading



## **En-Route Compliance Requirements:**



**During transport, should driver(s) observe** an issue with load temperature, broken seal(s) or other possible product tampering, IPC and the supplier must be informed at the earliest opportunity.



If shipment is delivered with a missing or broken seal or out of temperature, the load will be subject to additional inspection and it may be rejected.

